

«CONSIDERED»  
At the meeting Academic Council of the  
Branch  
Protocol No. 1  
From «16» 08 2020



«APPROVED»  
Director of KBF Ph.D., Assoc.  
Kasmambetov Kh.T.  
«16» 08 2020

**PLAN**  
**Work of the Academic Council**  
**Branch of KSTU named after I. Razzakov in Kara-Balta**  
**For 2020-2021**

№	Question title	Responsible
<b>August</b> <b>08/26/2020</b>		
1	On the formation and approval of the membership of the Academic Council, the work plan of the Academic Council of the branch in areas of activity for the 2020-2021 academic year.	Kasmambetov Kh.T., V. V. Dubinina
2	About the main tasks of the KBF in the new academic year. Making adjustments to the strategic development plan of KBF. Monitoring the implementation of development tasks.	Kasmambetov Kh.T.
3	Organization of the work of the branch in an unstable epidemiological situation	Kasmambetov Kh.T., Ch. Specialist TD
4	Miscellanea	
<b>September</b> <b>09/23/2020</b>		
1	On the results of the admission of applicants for the 2020-2021 academic year to the branch of KSTU named after I.Razzakov in the city of Kara-Balta	Umetbekova M.N.
2	Vocational guidance work of KBF: results of 2019-2020 and tasks for 2020-2021	Kasmambetov Kh.T., Umetbekova M.N.
3	Approval of the plan of the educational department, educational work, educational-methodical and subject-cycle commission	Kasmambetov Kh.T.
4	Miscellanea	
<b>October</b> <b>10/21/2020</b>		
1	On the current results of preparation for accreditation	Kasmambetov Kh.T.
2	On the results of the work of the person in charge of quality control of education. Work plan for 2021	Umetbekova M.N.
3	Consideration and approval of the plan for publishing educational and methodological materials for 2021	Dubinina V.V.
4	The state of the UMKD at the department and OSPO	Dubinina V.V.
5	On the sanitary condition and engineering and technical readiness of classrooms for the autumn-winter season	Dzhumaliev A.A.
6	On the status of payment of the contract amounts of the students of the branch	Baigabylova A.N.
7	Different	
<b>November</b> <b>11/18/2020</b>		
1	On the results of readiness for accreditation	Kasmambetov Kh.T.
2	On the approval of the chairmen of the State Electoral Commission	Kasmambetov Kh.T.,

	for educational programs	Head of department, Head DSVE
3	Social and everyday issues of students of the branch of KSTU named after I. Razzakov in the city of Kara-Balta	Mogilnaya T.N.
4	Intermediate rating analysis	Ch. Specialist TD
5	Different	
<b>December 12/23/2020</b>		
1	About readiness for the winter certification session. Schedule of exams, workouts	Ch. Specialist TD
2	On the state of the methodological provision of disciplines assigned to the department and OSPO.	Dubinina V.V.
3	The results of research activities of the teaching staff of KBF for 2020. Research plan of KBF	Bekkoenova A.A.
4	Financial performance of KBF	Baigabylova A.N.
5	Miscellanea	
<b>January 01/20/2021</b>		
1	The results of the winter examination session and the analysis of the progress of students of the branch of KSTU named after I.Razzakov in the city of Kara-Balta.	Ch. Specialist TD
2	Administrative control (class attendance, training efficiency, quality control of knowledge, etc.)	Training Division, Umetbekova M.N.
3	On the preparation for the pre-qualification practice of HPE students and the industrial practice of the students of the HPE	Head department Head DSVE
4	Miscellanea	
<b>February 02/17/2021</b>		
1	On the implementation of individual plans by the teachers of the branch for the 1st half of 2020-2021 academic year.	Amanova G.K.
2	Student Council: Problems and Reality.	Mogilnaya T.N.
3	Miscellanea	
<b>March 03.24.2021</b>		
1	On the progress of the WRC by students of the branch of KSTU named after I.Razzakov in the city of Kara-Balta	Head department, Head DSVE
2	About the course of the educational process in the branch of KSTU named after I. Razzakov in the city of Kara-Balta	Ch. Specialist TD
3	Carrying out activities to control the quality of preparation and performance of graduate qualification works by students	Head department, Head DSVE, Umetbekova M.N.
4	Miscellanea	
<b>April 04/21/2021</b>		
1	On the tasks and readiness of the branch of KSTU named after I.Razzakov in Kara-Balta to organize the recruitment of students for the 2020-2021 academic year.	Chairperson Admissions committee
2	On the status of payment of the contract amounts of the students of the branch	Baigabylova A.N.
3	Analysis of the employment of KBF graduates	Mogilnaya T.N.
4	Analysis of the level of satisfaction of stakeholders (students, graduates, employers) with the quality of services provided	Ch. Specialist TD; Umetbekova M.N.

5	Assessment of the quality of activities of the department «TiIT» and OSPO	Ch. Specialist TD; Umetbekova M.N.
6	Miscellanea	
<b>May</b> <b>05/19/2021</b>		
1	About the readiness for the spring examination session of the students of the branch of KSTU named after I.Razzakov in the city of Kara-Balta	Ch. Specialist TD
2	Cultural and educational work of KBF: state and development paths	Mogilnaya T.N.
3	Report on the work of distance learning: state, problems, ways of development	Ch. Specialist TD; Head department
4	Organization of educational practice for HPE students and graduation practice for students	Head department, Head DSVE
5	Miscellanea	
<b>June</b> <b>06/23/2021</b>		
1	On the results of the work of the GEC on the certification of graduates	Ch. Specialist TD
2	Results of the spring examination session, tasks and ways to improve student achievement	Ch. Specialist TD
3	Consideration and approval of the annual reports of the department and OSPO for the 2020-2021 academic year.	Kasmambetov Kh.T.
4	The readiness of the branch for the new academic year. On the development of the material and technical base of KBF	Kasmambetov Kh.T., Dzhumaliev A.A.
5	On readiness for holding a reception company in 2021	Chairperso Admissions committee
6	Monitoring the implementation of the regulations of the CA	Kasmambetov Kh.T., Dubinina V.V.
7	Miscellanea	

Meetings of the Academic Council of the KBF are held on Wednesday, the penultimate week of each month at 15:00 in the auditorium 48 (zoom 6338660774 access code 520649):

- The speaker transmits the prepared materials (presentation of the report and the draft decision of the council on the issue under consideration) in electronic media to the scientific secretary of the council 3 working days before the meeting of the Scientific council.
- If necessary, in agreement with the chairman of the academic council, other issues may be included in the agenda of the council meeting.
- Competitive cases are considered at the meetings of the Academic Council as necessary.
- In accordance with the principle of priority, the Academic Council can change the order of the issues discussed at the meeting.

Scientific secretary

Dubinina V.V.